

# ORTHODOX SYRIAN SUNDAY SCHOOL ASSOCIATION OF THE EAST UK & IRELAND REGION (OSSAE-UK & I)

## DIOCESE OF UK -EUROPE & AFRICA

OF INDIAN (MALANKARA) ORTHODOX CHURCH

Circular: 2/21: Syllabus and Examinations 2021

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## Foreword

#### Dear All,

Greetings to you all in the name of our Lord!

Our Orthodox Sunday school education aims to help young people to gain fundamental knowledge of Orthodox Christian faith, tradition, and Biblical knowledge for their spiritual growth. Sunday school teachers play a pivotal role in meeting the objectives of the OSSAE not only from a traditional perspective but also from a holistic point of view to help children to understand the Christian way of knowing the world and its creator in order to lead a successful life.

OSSAE-UEA [OSSAE-UK, Europe and Africa] has taken various steps to co-ordinate Sunday school activities in UK since its formation on 24th August 2012 and it has adopted and implemented the most suitable centralized program for our region in affiliation with OSSAE. OSSAE-UEA has developed the curriculum and co-curricular programs with the objective to meet the standard of its umbrella organization, the OSSAE. Some pertinent modifications with regard to the Sunday school curriculum have been made within the regional context in consultation and later gaining necessary approval from the OSSAE. This was needed in order to overcome certain challenges and to encourage active participation and also to offer an enjoyable Sunday school learning experience for our Sunday school children living in UK. OSSAE-UEA follows OSSAE Central curriculum and the recently revised Sunday school English text books.

*I am grateful to the service of our dedicated OSSAE-UK team. Let me convey my sincere thanks to our Bishop, H.G. Dr. Mathews Mar Thimothios, Respected Vicars, OSSAE-UK Director, Secretary, Treasurer, District Coordinators, Head teachers, Teachers, Volunteers and Parents.* 

I prayerfully release the Syllabus and Examination Circular for 2021.

Yours in Christ,

*Rev. Fr. Anoop Malayíl Abraham* (Vice President – OSSAE-UK)

## Syllabus and Examinations

**Syllabus** for the first centralized examination in 2013 was developed based on the best principles and features of OSSAE-Central, Outside Kerala Region, and Outside India Region. Veda Padana Certificate (Class X) final examination of OSSAE was conducted in 2013 and Vedapraveen Diploma (Class XII) examination was conducted in 2014 with 100% success rate. The positive experience from the previous years helped us to structure the syllabus with the hope that children learn most common worship songs and prayers while they progress through the Sunday school curriculum over the years. There are three main elements involved for assessment during the Sunday school year: **Half yearly Examination**, **Annual Examination** and **Internal Assessment**.

#### Half yearly Examination

Half yearly examination for all classes except 10 & 12 should be conducted on Sunday, **12<sup>th</sup> June 2021** and **classes 10 & 12 on 4th July 2021**. Please refer Syllabus of individual classes for details. OSSAE-UEA normally provide the question booklet for Class X and XII half yearly examination by email, however due to COVID-19 pandemic situation, half yearly examinations for year X & XII will be conducted in online format, similar to 2020 annual examinations, including hymn and prayer. Head Teachers and District coordinators needs to send the results to the OSSAE-UEA Director by email on or before 31<sup>st</sup> July 2021 in order to register those students for Annual Examination. For the remaining classes, teachers from the respective units should prepare question papers for half yearly examination based on the Question and Answer template attached with this Circular.

#### **Annual Examination**

In all classes, <u>portions</u> excluding the half yearly portions from the text books are designed for annual examination. In order to ensure requisite learning is a c h i e v e d and competencies are accounted for, the students are rewarded from their half yearly performance in their Internal Assessment.

*†* Annual Examination for classes from preschool to class IX and class XI to be conducted on **12**<sup>th</sup> **December 2021 (Sunday)** between the time **12:00-14:00 hours.** 

*†* Veda Padana Certificate [Class X] and Veda Praveen Diploma [Class XII] Examinations will be conducted on **26<sup>th</sup> December 2021** (Saturday) between the time **10:00-13:00hrs. This will be conducted by OSSAE, so there could be date/time changes based on the situations.** 

<sup>†</sup> Writing class X and XII Annual Exams in Kerala is not advised, however due to continued requests, OSSAE has made provisions for it. Examination will be conducted based on the syllabus and timings of OSSAE.

#### **Grading System**

As agreed in the General body at 2019 Teachers Conference, we adopt the grading system used by OSSAE:

A+	Α	B+	В	C+	С	D	Failed
91-100%	81-90%	71-80%	61-70%	51-60%	41-50%	35-40%	Below 35%

#### **Internal Assessment**

Internal Assessment (IA) is a modified assessment tool developed for OSSAE-UEA in order to encourage active participation of children in various practice-based learning within the Church. The idea of brilliance behind the internal assessment tool was originated by the OSSAE however was not fully successful in using the tool transparently and effectively for the purpose. Through a holistic way of approach, we hope Internal Assessment should help us to reward a child's participation in and out the class room activities within the church. Now, it is the collective responsibly of teachers to make sure system is not misused, hence teachers are advised to take extra care during assessment need to be send to OSSAE along with the final answer booklet after obtaining signature from the parish Vicar. For the effectiveness and uniformity of Internal Assessment system across all Sunday schools in UK, teachers are firmly advised to verify their assessment with another teacher/head teacher if a student's internal assessment marks exceed 75% marks (18.75 marks out of 25 marks) in all classes.

	% of Half yearly marks	Marks in Internal assessment sheet
Participation	Up to 40%	2
Satisfactory	41% - 60%	4
Good	61% - 80%	8
Excellent	81%-100%	10

Guidance for grading Half Yearly marks in Part D of Internal Assessment

**Private students** of both Class X and XII to register through their local Sunday school unit and carry out course works including half yearly exams and additionally assigned work to compensate for their attendance under the guidance of their supervising teacher assigned to them by the head teacher.

**Internal Assessments for Private Students**: Private students also should have an Internal Assessment for maximum marks of 25 each year. However, instead of Part B (Attendance 2 Marks) and Part C (participation 3 marks) in school activities, private students could undertake an additional assigned work within two pages which carry a maximum of 5 marks. Private students can select a topic for the assignment of their own based on any relevant topic in consultation/agreement with the supervising teacher.

**Note**: Supervising teacher/Head teacher to mark on the top of Internal Assessment as <u>**Private student**</u> and write down the marks of additional assignment (out of 5 marks) under Part C with a written note to state '<u>additional assignment'</u>

#### **Common Prayers and Worship Songs**

Half yearly Examination: One song and one prayer should be taught for half yearly examination.

**Annual Examination:** Additional two songs and two prayers should be taught for the second half of the Sunday school year.

#### Syriac / Greek word meanings

OSSAE-UEA facilitates children to be familiarizing with Syriac / Greek words which are used in our Liturgy. Syriac / Greek word meanings are intended for classes above IV only. Selected Syriac / Greek words are given under resources and students will be assessed based on what they are expected to know during their Sunday school education. (See Attached Syriac / Greek vocabulary and phrases).

#### **General Guidelines on Examinations**

*†Examinations* should be conducted in the presence/supervision of parish vicar, and question papers should be released by the Vicar.

*†*Head teachers will be responsible for conducting examinations in a fair manner.

*†District inspectors will have the duty to visit any Sunday schools in their respective district without notice* to

ensure examinations are carried out as per the direction.

*†*Head teachers are expected to safe keep the answer booklets of all students until the completion of annual examination in following year. Head teachers should produce the same for verification if the District Inspectors require it at any time during the year.

*†Evaluations of the a n n u a l examination papers are to be carried at respective Sunday school unit except for classes X and XII* 

*†Sunday school Director will email annual examination question papers and answer key to the Head Teachers <u>via</u> District Inspectors at least 3 days prior to the actual examination for classes except X & XII.* 

*†*Sunday school Director will be responsible for distributing class X and XII Question papers to the head

teachers in a sealed envelope at least two days prior to the actual examination.

*†* Sunday school Director will coordinate the examination proceedings with assistance of District Inspectors and collect all the answer sheets along with completed Internal Assessment charts for evaluation. Centralised evaluation of year X & XII answer sheets were conducted by OSSAE UEA in 2019.

*†* **Pass marks**: In all classes, 35 % marks combining written and internal assessment marks will be considered as minimum pass marks.

*†* Written Examination: All classes from 6 should write all parts of the examinations. If Head Teacher and Vicar of a unit feel class 6 students are not ready to write hymns and prayers, they can test hymns and prayer orally.

*†* Year X and XII Half yearly exams will be conducted on first weekend of July from 2017 onwards to avoid clashes with A levels and GCSE exams.

*†* For students to be promoted to next class, they must have at least 50% attendance and must write the Annual Examination/Annual Resit Examination. However, no prizes will be awarded for Resit examinations.

#### Sunday School Calendar

Sunday School Calendar should be used across all units uniformly. Main dates in the calendar are based on Sundays. All parishes should strive to conduct that particular activity on the same day.

*†Head teachers to ensure that Sunday school activities are communicated to the vicar and managing committee in advance (please give a copy of Sunday School Calendar to vicar/secretary) so as to include the events in parish calendar.* 

† As per our agreed common goal, Head teachers are advised to take necessary steps to re-

arrange Sunday school activities from Saturdays to Sundays for much more uniformity and to serve the purpose of Sunday schools on a long-term vision.

*†All head teachers should make arrangements in advance by booking space for conducting the examination appropriately and contact District Inspectors /Sunday school Director to avail question paper and answer keys online.* 

*†Please be reminded that 5<sup>th</sup> December 2021 will be the Sunday school Day for 2021 and schools to allocate at least 15 minutes to collectively celebrate Sunday School Day and pray for the Sunday school of our Church.* 

*†* Head Teachers to ensure that all Sunday school activities are conducted safely in the usual place of worship under head teacher's supervision or in her/his absence the deputed teacher's supervision. Safety of children is paramount at all times a n d hence be reminded to adhere to the child safety and safeguarding policy of the Diocese.





Veda Padana Certificate (Class X) and Veda Praveen Diploma (Class XII) qualification of OSSAE are great accomplishments among Sunday school students. Passing this level of Sunday school education is considered and recognised traditionally as the qualification to become a Sunday school teacher. We prayerfully submit all our efforts while preparing those children for the final examination with a prayerful aspiration that they would continue to be involved in Sunday school either through further education or as next generation Sunday school teachers. In 2013, class X examination was conducted on a centralised basis for the first time in UK in line with the examination syllabus approved by the OSSAE. 2014 onwards both classes X and XII examinations have been conducted successfully. We are hopeful that we will have more candidates sitting for XII exam, known as Veda Praveen Diploma Certificate Examination. We humbly take this opportunity to congratulate teachers and parents who prepared children for these examinations. We earnestly congratulate all children for their effort and precious time over these years for Sunday education in the midst of the highly demanding secular education, and no doubt both education together would help children to grow as responsible adults.

# This guideline is prepared for the purpose to ensure uniformity and integrity of SSFC and Veda Praveen Centralised Examination of OSSAE.

- It will be the responsibility of the Sunday school Director in assistance with District Inspectors to ensure that examinations are conducted in accordance with direction of OSSAE.
- The examination is supervised by designated /officiated persons at different examination centres in UK
- Hall tickets to be send out to students via the concerned Sunday school head teacher
- The Chief Examiner (Chief Presiding Officer) will assign seats to candidates and will be responsible for administrating the whole examination process.
- Packet containing question papers to be send to head teacher in a special delivery post.
- The seal/mark on each packet to remain intact until the officiating chief examiner open the packet 10 minutes before the actual start of examination.
- ✤ All examination centres must conduct the centralised examinations simultaneously.
- Students shall bring their photo identification and place it in a conspicuous place on their desk for identity verification purpose.
- Candidates shall not communicate with one another during the examination.
- Candidates may not leave the examination room unescorted for any reason.
- Participating students are required to be present 30 minutes before the exam and remain in the examination room/hall for minimum of 60 minutes from the starting time of the examination.
- Additional answer sheet should have the initial of chief examiner / Examiner on the top left corner of the page (parish seal is also preferred along the initial).
- Additional answer sheet should be attached to the main answer booklet and it should contain

students registration number

- Examiners will alert the time at half way mark and then every 30 minutes afterwards.
- No electronic devices of any form are allowed in the examination room/hall.
- Coats, jackets, purses, pencil cases, notes and books are to be kept in a designated area.
- Transparent water bottles are allowed. Students on any medication and other special needs are to be considered with their needs suitably.
- Completed Internal Assessment with vicars and head teachers signature should be attached on the top of the answer booklet as the second document after the hall ticket.
- Chief examiner/examiner to complete verification form and seal the water proof envelope contains all the answer booklets, which should be returned on the same day to the Sunday school director via recorded post.
- Sunday school Director to collect all answer booklets on completion of exam and send to OSSAE office for valuation purpose.



То

The Director General & Controller of Examination

OSSAE Office

Devalokom, India

As the overseeing official (Chief Examiner/Examiner) of Veda Padana Certificate and Veda Praveen examination of OSSAE, I hereby confirm that the examination conducted as per the examination guidelines and under my direct supervision and utmost care.

I confirm that there were no malpractices during the whole examination process which should affect the merit of the qualification of any students attended the examination. (If there was any malpractice, state details and of action taken on the bottom of this page)

- ✤ Please tick the below checklist to confirm and sign at the bottom
- Hall ticket verified and signed (singed) against each individual candidate's photo ID
- Attached Hall ticket on the top of each individual answer sheet.
   (Any correction with name to be noted on the hall ticket and signed for the District Inspector)
- Approved Internal Assessment Sheet attached on each individual answer sheet, just below the hall ticket.
- Only authorised personals were allowed in the examination hall/room

Question & Answer booklets are arranged with student's registration number on the front page and registration number on each additional sheet.

Question Answer booklets are sealed/signed (signed) immediately after the examination and returned to the Sunday school director in UK in a water proof package on a recorded special post on the same day of examination.

Exam Date: 26.12.2021

Total number of candidates attended the examination;

Veda Padana Certificate (Classs X) .....

Veda Praveen (Class XII).....

Examination Centre:....

Name .....

Signature.....



## **OSSAE-UEA**

## Internal Assessment Score Sheet with Guidelines

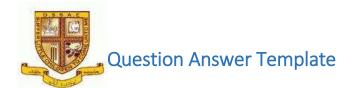
School					Class	
Section	Category & Guida	ance			Sub Category	Marks
Α	Total partici	pation	in Services		Attendance	
	Marks (0.25, 0.5, 1] ma			ith total adding up	Behaviour	
Max: <b>2</b> Marks	to 2 Marks	o 2 Marks				
					Total	
В	Sunday School Atten	dance			School Days	
					Attendance	
Max: <b>2</b> Marks	Above 90%	2	Above 50%	1	Percentage	
Max: Z Marks	Above 75%	1.5	Above 25%	0.5	Score	
С	Participation in	n OVBS	S, school level	<b>CO-</b>	OVBS	
_	curricular com					
Max: <b>3</b> Marks	OVBS : 1 mark					
	0.25 marks may be awa	arded up to	8 items adding up to 2	marks		
					Total	
D	Half Yearly E	Examil	nations		% of Marks in Half yearly Examination	
	% of Half yearly marks	s	Sco	re	-	
Max: 10 Marks	Up to 40%		2		-	
	41% - 60%		4		Corresponding	
	61% - 80%		8		Score	
	81%-100%		10	)	-	
Е	Internally As	siane	d Works/Pro	iects	Assessment 1	
_	Maximum 2 marks per			,	Assessment 2	
					Assessment 3	
Max: <b>8</b> Marks	Maximum 4 Assessme	in per Scho	or year		Assessment 4	
					Total	
		To	al Internal Asso	ssment Score	[Max: 25 Marks]	
Class Teacher		101	a memar A35e	Soment Score		
Class Teacher					Date	
Head Teacher					Date	
Vicar					Date	

### Sunday School Attendance

Name:	Class: School						
Please m	ark 'X' for prese	nce and 'A' fo	r absence with	date and initial o	of teachers.		
MONTH		Date & Initial					
January							
February							
March							
April							
May							
June							
July							
August							
September							
October							
November							
December							
		Tot	al Attendance	Attendance		%	
				SS Days		••••	

All information regarding each student should be written in a note book by the class teacher. One page of this book will be assigned to each student. Score Sheet should be prepared on the basis of these details and submitted to Head Teacher.

ഓരോ കൂട്ടിയേയും സംബന്ധിക്കുന്ന വിവരങ്ങൾ ഒരു നോട്ടുബുക്കിന്റെ ഒരോ പേലിൽ എഴുതി സൂക്ഷിക്കേണ്ടതും, അതിന്റെ അടിസ്ഥാനത്തിൽ ഈ സ്കോർ ഷീറ്റ് തയ്യാറാക്കി ഹെഡ്മാസ്റ്ററെ ഏൽപ്പിക്കേണ്ടതുമാണ്.



## Class: Preparatory, 1, 2 &3

Time: 30 Minutes	Marks: 25
NameofPupil:	
Sunday school:	
SECTION A: ORAL EXAMINATION ONLY	•
<b>Part I</b> – <b>Name the following (5 marks: 1X5)</b> Answer with one or few words.	
<i>Part II – True or False (5 marks: 1X5)</i> Indicate whether the following sentences are True or False	
Part III – Part IV– Common Prayers (5 marks: 5X1) Recite any <u>one</u> of the following two prayers	
<b>Part IV - Worship Hymns (5 marks: 5X1)</b> Sing any <u>one</u> of the following two hymns	
<b>Part V</b> – <b>Verses for Memorization (5 marks: 2.5X2)</b> Any <u>two</u> Bible memory verses from Lessons 1) 2)	
Total Marks Scored in the Exam & Percentage:	
Assessing Teacher/s signature:	
Total Marks Awarded in the Year	

Annual	Internal	<b>Total Marks</b>	%	Grade
Exam (Out of 25	<b>Assessment</b> (Out of 25 marks)	(Out of 50 marks)		
Section A:				

Class Teacher/s (signature) .....

Head Teacher .....

### <u>CLASS: 4 - 5</u>

#### Time: 2 hours

#### Marks: 75

.....

NameofPupil:....

Sunday school:....

### SECTION A: WRITTEN EXAMINATION

#### Part I – Multiple Choice (10 marks: 1X10)

Choose and write the most appropriate answer.

#### Part II – True or False (10 marks: 1X10)

If a statement is True circle T; if it is False circle F

Part III – Match the following (10 marks: 1X10) Write down the letter next to its corresponding number in the space provided.

## **Part IV** – **Fill in the blanks (10 marks: 1X10)** Write down the missing words in the blanks from the word bank below (agreed, chosen, Jesus, ......)

#### Part V – Name the following (10 marks: 1X10)

Answer in one or few words as appropriate.

Part VI – Write down the meaning of Syriac/ Greek words used in Worship (5 marks: 1X5)

## Part VII – Short answers (10 marks: 2X5)

Answer in few sentences.

### SECTION B: ORAL EXAMINATION

NameofPupil:....

#### Part VIII– Common Prayers (5 marks: 5X1)

Recite any <u>one</u> of the following two prayers

#### Part IX – Worship Hymns (5 marks: 5X1)

Sing any one of the following two worship hymns

### Total Marks Scored in the Exam & Percentage:.....

.....

Assessing Teacher/s signature:

## Total Marks Awarded in the Year

AnnualExam	Internal	Total Marks	%	Grade
(Out of 75 marks)	<b>Assessment</b> (Out of 25 marks)	(Out of 100 Marks)		
Section A:				
Section B:				

Class Teacher/s (signature) .....

Head Teacher .....

### <u>CLASS: 6 - 7</u>

Marks: 75

Time: 2 hours

NameofPupil:....

Sunday school:....

### SECTION A: WRITTEN EXAMINATION

Part I – Multiple Choice (10 marks: 1X10)

Choose and write the most appropriate answer.

**Part II** – **True or False (10 marks: 1X10)** If a statement is True circle T; if it is False circle F

**Part III** – **Match the following (10 marks: 1X10)** Write down the letter next to its corresponding number in the space provided.

*Part IV* – *Fill in the blanks (10 marks: 1X10)* Write down the missing words in the blanks from the word bank below (agreed, chosen, Jesus, ......)

Part V – Name the following (10 marks: 1X10)

Answer in one or few words as appropriate.

Part VI – Write down the meaning of Syriac/ Greek words used in Worship (5 marks: 1X5)

Part VII – Short answers (10 marks: 2X5)

Answer in few sentences.

#### Part VIII– Common Prayers (5 marks: 5X1)

Write any one of the following two prayers

#### Part IX – Worship Hymns (5 marks: 5X1)

Write any one of the following two worship hymns

Total Marks Scored in the Exam & Percent	tage:
--	-------

Assessing Teacher/s signature:

Total Marks Awarded in the Year

.....

AnnualExam	Internal	Total Marks	%	Grade
(Out of 75 marks)	<b>Assessment</b> (Out of 25 marks)	(Out of 100 Marks)		

Class Teacher/s (signature) .....

Head Teacher .....

## <u>Chss VIII/ IX</u>

#### Time: 2 hours

Marks: 75

NameofPupil:....

Sunday school:....

Part I – Multiple Choice (10 marks: 1 x 10)

Choose and write the most appropriate answer.

#### Part II – Fill in the blanks (10 marks: 1 x 10)

Write down the missing words from the word bank below. (Prophet, Satan...)

#### Part III – True or False (5 marks: 1 x 5)

If a statement is True circle T; if it is False circle F

#### Part IV – Match the following (10 marks: 1 x 10)

Write down the letter next to its corresponding number

#### Part V – Word meaning (5 marks: 1 x 5)

Write down the meaning of the following Syriac/ Greek words used in our Worship

#### Part VI – Reading Comprehension (5 marks: 1 x 5)

Read the passage given below and answer the questions 1-5 based on it.

#### Part VII - Short Answer (10 marks: 2.5 x 4)

Answer any four out of the six questions by clearly marking the chosen question number

#### Part VIII – Common Prayers (5 marks: 5 x 1)

Write any one of the following prayer. Please include the question number with your answer.

#### Part IX – Worship Hymn (5 marks: 5 x 1)

Write any <u>one</u> of the following worship hymns Please include the question number with your answer.

#### Part X – Essay (10 marks: 10 x 1)

Write an essay on any <u>one</u> of the following not exceeding 500 words. Please include the question number with your answer.

Total Marks Scored in Exam &	Percentage:	 
Assessing Teacher/s signature:		 

## Total Marks Awarded in the Year

Annual Exam (Out of 75 marks)	Internal Assessment (Out of 25 marks)	<b>Total</b> <b>Marks</b> (Out of 100 Marks)	%	Grade
Section A:				

Class Teacher/s (signature) .....

Head Teacher .....

## Veda Padana Certificate Examinations

#### Class: X

Marks: 75	Time: 3hours
Name of Pupil:	
Sunday school:	
Reg. No:	

Part I – Multiple choice (10marks: 1 x 10)

#### Part II – Fill in the blanks (10 marks: 1 x 10)

Write down the missing words (including Bible memory verses)

#### Part III – True or False (5 marks: 1 x 5)

If a statement is True circle T; if it is False circle F

#### Part IV – Match the following (5 marks: 1 x 5)

Write down the letter next to its corresponding number

#### Part V – Word meaning (5 marks: 1 x 5)

Write down the meaning of the following Syriac / Greek words used in our Worship

#### Part VI– Short answers of Reading Comprehension (10marks: 2 x 5)

Read the passage given below and answer the questions based on it.

#### Part VII– Write Answer in a paragraph (10 marks: 2.5 x 4)

Answer any *four* out of seven. Mark question numbers clearly.

#### Part VIII – Common Prayers (5 marks: 5 x 1)

Write either ONE of the following common prayer. Please include the question number with your answer.

#### Part IX – Worship Hymn (5 marks: 5 x 1)

Write either ONE of the following worship hymn Write your question number clearly on the additional answer sheet provided

#### Part X – Short Essay (10 marks: 2 x 5)

Write <u>two</u> essays out of the four questions. Write each essay in a page. Mark question number clearly on the additional answers sheet provided.

Total Marks Awarded in the Examination & Percentage:

Evaluated by (Teacher/s signature)	
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## Total Marks Awarded in the Year

Reg. No: \_\_\_\_\_

Annual Exam	Internal	Total Marks	%	Grade
(Out of 75 marks)	Assessment (Out of 25 marks)	(Out of 100 Marks)		

Verified by:....

## Veda Praveen Diploma Examination 2021

Class: XII	<b>Marks:</b> 100	Time: 3hours
Name of Pupil:		
Sunday school:		
Reg. No:		
	PART- A	

**Part I – Multiple Choice (10 marks:** 1 x 10) Choose and write the most appropriate answer from the given answers

**Part II** – **Fill in the blanks (10 marks: 1 x 10)** Write down the missing word

**Part III – True or False (10 marks: 1 x 10)** If a statement is True circle T; if it is False circle F

**Part IV** – Match the following (5 marks: 1 x 5) Write down the letter next to its corresponding number.

Part V – Name the following (5 marks: 1X5) Answer in one or few words as appropriate.

#### PART B

#### Part VI – Answer in one or two sentences (10 marks: 2 x 5)

Part VI– Short answers of Reading Comprehension (10marks: 2 x 5)

Read the passage given below and answer the questions based on it.

#### Part VII - Answer in a paragraph (10 marks: 2.5 x 4)

Answer any **four** out of seven. Please include question number with your answer.

#### Part VIII - Short Essay (10 marks: 5 x 2)

Write any <u>two</u> short essays out of four choices not exceeding one page. Please include question number with your answer.

#### Part IX – Essay (10 marks: 10 x 1)

Write an essay on any <u>one</u> of the following two choices not exceeding two pages. Please include the question number with your answer.

a)

b)

#### Part X – Common Prayers (5 marks: 5 x 1)

Write any <u>one</u> of the following prayer. Please include the question number with your answer.

#### Part XI – Worship Hymn (5 marks: 5 x 1)

Write any <u>one</u> of the following worship hymns Please include the question number with your answer.

Total Marks Scored in the Written Exam & Percentage:		
Assessing Teacher/s signature		

## Total Marks Awarded for the Diploma Course

## Reg No: \_\_\_\_\_

Written exam marks out of 100 Marks	Internal Assessment Marks out 25 marks	Total Marks out of 125 Marks	%	Grade

Evaluated by (signature).....

Verified by:....



#### Notes:

- For some words and phrases, you will see both the literal meanings and what they may actually refer to or mean in our services and service books. For examination purposes, it is acceptable to provide either meaning. However, it is recommended that you have a full understanding of each word/phrase. The literal meanings are mostly given within quotations.
   For examination purposes, we will exist the meanings are mostly given within quotations.
- 2. For examination purposes, we will strictly go by the meanings given in this syllabus.

Class IV	
Abo	Father
Aloho	God
Amen/Ameen	Let it be so/ So be it
Barekmor	Bless, Lord
Halleluiah	Praise the LORD
Kurielaison	Lord, have mercy

#### Class V

Aboon	Our Father
Moryo rahem elainooadarain/	Lord, have mercy upon us and help us
Moryo rahemalayn w'adarayn	
Ruha/Ruho	Spirit
Sthomen kalos	Let us stand well
Shleeha/Shleeho	Apostle (One who is sent)
Sleeba/Sleebo	Cross
Qurbana/qurbono	Sacrifice

#### Class VI

Men 'olam w'adamo l'olam 'olmin	From the beginning and forever and ever; "From the age (i.e., from eternity) and unto the age of ages"
Shubho l'abo w'l'abro walruho qadeesho	Glory to the Father, and to the Son, and to the Holy Spirit
Evangelion	Gospel
Moran	Our Lord
Ahai	My brethren
Bro	Son
Habeebai	My beloved ones
Hosho wabkulzban l'olmin	Now and always, and forever and ever

## Class VII

Bovooso/Bo'outho	Hymn of Supplication
Mazmooro	Psalm
Pentecost	Fiftieth day
Promiyon/Proemion	Preface
Sedra/Sedro	"Row"; A prayer composed/arranged in an order or row
Thronos	Throne
Trisagion	Thrice holy
Soothara/ Sootoro	"Protection";
	The office of Compline;
	Prayer before sleep
Qyamtha/Qyomtho	Resurrection (of Jesus)

## <u>Class VIII</u>

Anin Moryo	Answer me, O Lord
Barek	Bless
Bathraihoon	In both worlds
Catholika (Catholicos)	An universal hierarch; The title used by heads of Churches
	outside the bounds of the Roman Empire (of olden times)
Episcopa/Episcopos	Bishop
Ethro	"Fragrance"; The prayer of incense
Evangelion	Gospel
Fush bashlomo	Abide in peace
Hasha/Hasho	Suffering
Hoosoyo	A prayer of forgiveness
Hoothomo	Concluding prayer/hymn
Hosanna/Ushano	"Save now, we pray"; (An expression of)
	enthusiastic praise

## <u>Class IX</u>

Immanuel	God with us
Kasoliki/Qathuliqi	"Universal"; The general litany before the Lord's Prayer
	in the Liturgy, or the hymn which replaces it
Kohano	Priest
M'shamshono	Deacon
Mazmooro	Psalm
Men 'olam w'adamo l'olam 'olmin	From the beginning and forever and ever;
	"From the age (i.e., from eternity) and unto the age of
	ages"
Moran	Our Lord
Pesaha/Pesaho	Passover
Hosho wabkulzban l'olmin	Now and always, and forever and ever
Hudosh idtho	Dedication of the Church

## <u>Class X</u>

Oadeeshat Aloho	Holy art Thou, O God
Oadeesho	Saint/ Holy
Oolo	Hymn
Qudosh idtho	Sanctification of the Church
Qurbana/qurbono	Sacrifice
Qyamtha/Qyomtho	Resurrection (of Jesus)
Ruha/Ruho	Spirit
Ruho Qadeesho	Holy Spirit
Sah'da/Soh'do	Martyr
Sedra/Sedro	<i>"Row"</i> ;
	A prayer composed/arranged in an order or row
Shaino	Tranquility
Shleeha/Shleeho	Apostle (One who is sent)
Shlomo	Peace
Shubho	Glory
Shubho l'abo w'l'abro walruho	Glory to the Father, and to the Son, and to
Qadeesho	the Holy Spirit
Shubho lok Moran	Glory to Thee, our Lord
Shubho lok sabran l'olam	Glory to Thee, our hope forever
Sleeba/Sleebo	Cross
Soothara/Sootoro	"Protection"; The office of Compline;
	Prayer before sleep
Sthomen kalos	Let us stand well
Thronos	Throne
Trisagion	Thrice holy
Yeldo	"Birth";
	The feast of the Nativity of our Lord (Christmas)
Yeshu	Jesus (Savior)



# Syllabus for 2021 Examinations

Class	Examination	Lesson	Prayers	Worship songs	Suggestions for Internally Assigned Scheme Work
Preparatory	Half yearly	1-6	1. Trisagion (Lesson 14)	1. Glory be to God on high God on high (Sthuthi Daivathin Uyarathil)	1. Psalm 23:1-3
(Bethlehem Category)	Annual	7-15	<ul> <li>2. Learn to make the sign of Cross and Practice to Prostrate</li> <li>3. Learn / practice to do the Kiss of Peace properly</li> <li>4. Any <u>two</u> Bible memory verses from Lessons</li> </ul>	<ul> <li>2. Thou whose praise the church doth sing (Bhakthar pukazhcha)</li> <li>3. By Thy Cross, O Jesus Lord (Moran yesu)</li> </ul>	2. Parables, stories based on the Holy Bible
	Half yearly	1- 8, 13,14	1. Our Father Who art in Heaven (Swargasthanaya Njangalude Pithavae) (Lesson 13)	<ol> <li>Hearken gracious Lord we pray (Anpudayone Nin vaathil)</li> <li>4 lines. (Lesson 14)</li> </ol>	Psalm 23
Class <b>1</b> (Nazareth Category)	Annual	9 -12, 15-21	<ul> <li>2. Hail Mary (Kripa Niranja Mariamme) (Lesson 15)</li> <li>3. Learn to make sign of Cross and Practice to Prostrate (Lesson 12)</li> <li>4. Any two Pible memory verses</li> </ul>	<ul> <li>2. Cease not, Thou of grace a fount (Nirtheedaruthe Mathavae) – 4 lines (Lesson 15)</li> <li>3. Mary's memory, Blessing for us (Mariyaamin smaranam) – 4 lines (Lesson 18)</li> </ul>	<ul> <li>2. Parables, stories based on the Holy Bible</li> <li>3. O. St. Thomas as in heav'n</li> <li>4. (Oru Polingum) – 4</li> </ul>
			4. Any <u>two</u> Bible memory verses from Lessons		lines. (Lesson 19)

Class <b>2</b> (Nazareth Category)	Half Yearly	1-8, 11, 14	1. Prayer before bed at night AND Prayer when you get up in the morning (Lesson 11)	<ol> <li>When chastising us, O God</li> <li>(Alivodu shikshichadiyare)</li> <li>4 lines (Lesson 14)</li> </ol>	Psalm 1
	Annual	9 – 10, 12-13, 15-21	<ul> <li>2. Oru Kauma (Lesson 12)</li> <li>3. Psalm 1 AND Prayer before entering the Church (Lesson 17)</li> <li>4. Any <u>two</u> Bible memory verses from Lessons</li> </ul>	<ul> <li>2. Plead for us, ye Holy Saints (Parishudhanmare Ningal) – 4 lines (Lesson 15)</li> <li>3. They who served and died in hope (Sharanathale Nin kripayil) – 4 lines (Lesson 15)</li> </ul>	2. Hearken as we call to Thee(Ninne vilikkunne Nadha) - 4 lines
Class <b>3</b> (Nazareth Category)	Half yearly	1- 8, 11, 14	1. O Jesus Christ, our Lord, close not the door (Moran Yeshu Meshiha) (Lesson 11)	1. Thou whose praise the church doth sing (Bhaktar Pukazhcha Bhajaname) - 4 lines ( Lesson 14)	Psalm 4
	Annual	9-10, 12-13, 15-21	<ul> <li>2.0 merciful God, the voice of our prayer (Karunayulla Deyvame Ninte vathilil) (Lesson 12)</li> <li>3.0 Holy Father, guard us by Thy sacred name (Shudhamulla Bava) (Lesson 13)</li> <li>4. Any <u>two</u> Bible memory verses from Lessons</li> </ul>	<ul> <li>2.By Thy Cross, O Jesus Lord (Moran Yesho! Kurishum Nin) – 4 lines (Lesson 14)</li> <li>3.May this offered Eucharist (Kaazhchayathil Karthaave! Nin) – 4 lines (Lesson 15)</li> </ul>	By Thy Mother's plea (Maathavu Yachikkum - Parishudhanmaar um)

Class <b>4</b> (Galilee Category)	Half yearly	1- 11 & 14	1. O Thou, full of mercy renew thy creation (Anugrahangal Niranjirikkunavane) (Lesson 11)	1. By Thy light, we see the light (Velivu Niranjoreesho Nin Velivaal) - 3 stanzas (Lesson14)	Psalm 19
	Annual	12,13, 15- 25	<ul> <li>2. Blessed is the glory of the Lord from His place for ever(Karthavinte bahumanam thalsthaanathu ennaekkum) (Lesson 12)</li> <li>3. O Lord, awaken us from our slumber (Urakkamillatha Unarvullavanaaya ente karthaave)(Lesson 13)</li> </ul>	<ul> <li>2. Come ye sinners and implore (Mochanamathinaay paapikale varuvin yaachippin) – 2 stanzas (Lesson 14)</li> <li>3. Blessed are those servants good (Yajamaanan Varumannerathunarvullorayi) (Lesson 15)</li> </ul>	By Thy Mother's Earnest prayers [Nin mathavu vishudhanmar Ennivar than prardhanayal]
Class <b>5</b> (Galilee Category)	Half Yearly	1 - 11 & 14	<ol> <li>Have mercy upon us, O Lord, by the prayers of thy Saints</li> <li>(Karthavae! ninne anukoolamaakunnavarude namaskarathal)(Lesson 11)</li> </ol>	1. Those Apostles, chosen (Bhoovilashesaham) (Lesson 14)	Psalm 6
	Annual	12,13, 15-25	<ul> <li>2. O Thou, who art kind to sinners have mercy (Paapikaloodu karuna cheyyunnavanaaya Karthaave) (Lesson 12)</li> <li>3. How good it is to give thanks to Thee, O Lord (Karthaavine sthothram cheyyuvanum) (Lesson 13)</li> </ul>	<ul> <li>2. Paul, the blessed (Paulose Sleeha) (Lesson 14)</li> <li>3. "The bread of life I am" declared Lord Jesus (Karthavarulli cheythu njan jeevante appam) (Lessson 15)</li> </ul>	Remember we those Prophets and Apostles (Nibiyanmarum Jaathikalodevan gelion)

Class <b>6</b> (Galilee Category)	Half yearly	1-11 &14	1. Psalm: 51 Have mercy upon me, O God (Lesson 11)[Daivame ninte krupayin prakaram]	1. Seraphim of Fiery line (Srappikale kandeshaya) - 6 stanzas (Lesson 14)	Psalm 51
	Annual	12, 13, 15- 25	2.Psalm: 91 (Lesson 12) [Uyarappettavante Rahasiasthalathu]	2. In oblation and prayers (Daiva Suthanmaar) (Lesson 15)	Saviour has thus spoken [ Rashakanura cheythaa]
			3.Psalm: 121 (Lesson 13) [Njan parvathathilekku]	3. With Mary, virgin blest (Nishtayil Ninneppeta) - Full song. (Lesson 18)	
Class 7 (Galilee Category <b>)</b>	Half yearly	1 -11 & 14	1. Mar Ephrem's Memra: Lord, Thy mercy on us cast(Karthave kripa cheyyanameor Njangalkkulla Karthave) First 6 stanzas (Lesson 11)	1. Marys Memory (Mariamin smaranam) Full song (Lesson 14)	Psalm 32
	Annual	12,13, 15-25	<ul> <li>2. O Our Father, who art in Heaven answer us those who</li> <li>(Swargasthanaya Pithavae ninne vilikkunna) (Lesson 12)</li> <li>3. O Lord, who sittest in the secret place of the Most High</li> </ul>	<ul> <li>2. Behold the time of prayer, (O Mathoma) (Prarthanayin samayamithallo) – Full song (Lesson 15)</li> <li>3. Bliss to the prophets, And</li> </ul>	Agnimayanmaar are nokki viracheedunnu
			(Mahonnathante Maravilirukkunnavanaya Karthavae) (Lesson 13)	the Apostles (Bhaagyam nibiyarkkum) Full song (Lesson 15)	

Class <b>8</b>	Half Yearly	1-7, 11,14 16-19	1. Just as the exalted Angels and the Archangels of Heaven (Mellulla Uyarangalil) – Lesson 11	<ul> <li>1. Kukilion for the Departed clergy</li> <li>[Lesson 14]:</li> <li>Deivam Srishttichaadathe</li> <li>[After God had Adam made]</li> <li>Mochanamaachaaryarkkekuka</li> <li>[O Lord, absolve the clergy]</li> </ul>	1.Rest of the hymns from lesson 14
	Annual	8-10, 12-13, 15, 20- 27	<b>1.</b> Psalms 4: When I called you have answered me (Lesson 13)	<ul> <li>2. Office of the dead (lesson 15) Rakshakane nin gathrathe [Grant, O savior, that by the death]</li> <li>3. Uyirekunnon raja [Comes the prince of life]</li> </ul>	2.Chapters 28-30 3. Rest of the hymns from lesson 15
Class <b>9</b>	Half yearly	1-7, 11,14 , 16- 19	1. O Thou, who art the one true God who save us from all evils (Pattangapetta Deyvam thampurane)	Chapter 14: Sleeba Morning Prayer 1.Righteous Get Light in Darkness (Rijumathikalkirulil dyuthiulavai) 2. Church confounds – teaching heretic [Albhuthamam phalamekum vruksham]	Psalm 119: 1-16
	Annual	8-10, 12-13, 15, 20- 27	2. Psalms 113: Give praise, you servants of the Lord [Prakashathinte srishtavinu]	<ul> <li>3. Door that leads one to [Rajyathin vathil cheriyathuma margam] –</li> <li>Chapter 14</li> <li>4. God in glory – arose from death, and gave life to (Daivam uyarthu) Chapter 15</li> </ul>	2.Chapters 28-30 3. Mary saw Son of God [Daivathin Puthrane Mariam] Chapter 15

Class 10	Half yearly	1-11, 14 St. Gregorios of Parumala	<ol> <li>Kauma prayers of Passion week</li> <li>[Pesahayal Pesahadine Neekiya]</li> <li>+ Natha the sthuthiyum</li> </ol>	Chapte 14: Season of the Holy Cross (Sleeba) – Vespers and Compline 1.Glory to Thee – Son of God [Vazhverum nirmalakanyaka ] 2. Afraid am I for my sins [Njan anchunnen papathal]	Rest of the hymns from Chapter 14
	Annual	12-13, 15-30 St. Geevarghese Mar Dionysius Vattasseril	2. Psalms 142: I cry out to the Lord with my voice [Ente shabdathil Karthavine njan vilichu]	Chapter 15: Kukileyon adoring the Holy Cross 1. To rever the Holy Cross [Sleebaye Vandippanai] 2. Emmanuel Lord Jesus [Ammanuel Deveshan]	Rest of the hymns from Chapter 15
Class 11 <b>(Tabor</b> Category)	Half Yearly	Units 1-3, Holy Qurbana chapters 1-6	1. Psalms: 51 Have mercy upon me, O Lord [Daivame ninte krupa pole ennodu karuna cheyyename]	1. Heaven's ho-sts, angels, all sleepless (Agnyameeyanmareererum) – 4 stanzas	Psalm 63
	Annual	Units 4-7 Holy Qurbana chapters 7-10	<ul> <li>2. Sleeba Evening Prayer Psalms 141/140 (Karthave njan ninne vilichu ennodu nee utharamaruli cheythu</li> <li>3. Sleeba/Kymtha Morning Prayer Psalms 63 (Ente Daivame nee ente Daivamakunnu njan ninakkayi kathirikkum)</li> </ul>	<ul> <li>2. Make us share, Lord in the memory of Thy mother (Mathru vishudha smruthi sambandham) Full song</li> <li>3. Trembled Mount Sinai in Thy presence Lord(Udayon Naadha giriseena nin sa) Full song</li> </ul>	Supervised teaching Experience in Sunday school

Class <b>12</b> <b>(Tabor</b> Category)	Half yearly	Units: 1 - 3 Rituals are meaningful Chapters 1-6	1. Prayer after receiving Holy communion: O Lord, Thy exalted and Holy mouth has promised (Ente shareeram bhakshikkukayum ente raktham kudikkukayum)	1. Blessed Mary was given peace by father from heaven (Thathan slomo Gabriel) – Full song	Psalm 20
	Annual	Units: 4 – 7 Rituals are meaningful Chapters 7-10	<ol> <li>Prayer before confession: Oh Lord, I have sinned; forgive me, Oh God</li> <li>Sleeba Rathri Namaskaram : Song of Mariam [St.Luke 1: 46-55] Mariyam paranjathenthennal, ente dehi</li> </ol>	<ul> <li>2. Thrice blesse-d is virgin Mary who gave birth to son of God</li> <li>(Daivathey pettoru maathaavam mariyamettom) Full song</li> <li>3. Messiah ro-se to life from death(Mashiha jeevichezhunnettu kavalkkaar lajjappettu) - Full song</li> </ul>	Supervised teaching Experience in Sunday school

- Sunday school Director-OSSAE-UEA-



# OSSAE – UK Europe & Africa Calendar 2018 - 2025

Event	2018	2019	2020	2021	2022	2023	2024	2025
	Date/Venue	Date/Venue	Date/Venue	Date/Venue	Date/Venue	Date/Venue	Date/Venue	Date/Venue
Start of Sunday School Year	6/7 <sup>th</sup> Jan 2016	5/6 <sup>th</sup> Jan	4/5 <sup>th</sup> Jan	2/3 <sup>rd</sup> Jan	1/2 <sup>nd</sup> Jan	1 <sup>st</sup> Jan	6/7 <sup>th</sup> Jan	4/5 <sup>th</sup> Jan
Unit Level Talent Competitions:	February	February	February	February	February	February	February	February
Teachers Conference	April Portsmouth	27 <sup>th</sup> April <b>Preston</b>	Cancelled	24 <sup>th</sup> April <mark>Online</mark>	23 <sup>rd</sup> April Liverpool	22 <sup>nd</sup> April Bristol	27 <sup>th</sup> April <mark>Wales</mark>	26 <sup>th</sup> April Cambridge
OVBS	May-June	May-June	May-June	May-June	May-June	May-June	May-June	May-June
Half Yearly Exam	10 <sup>rd</sup> June	9 <sup>rd</sup> June	14 <sup>th</sup> June	13 <sup>th</sup> June	12 <sup>th</sup> June	11 <sup>th</sup> June	9 <sup>th</sup> June	8 <sup>th</sup> June
District Level Talent Competitions	On or before 1st July North: <b>Newcastle</b> South: <b>Hemel H</b> Central: <b>Kingslynn</b>	On or before 22 <sup>th</sup> June North: Stoke-on-Trent South: London Central: Bristol	Cancelled	Cancelled	Before 25 <sup>th</sup> June North: <b>Sheffield</b> South: <b>Southend</b> Central: <b>Oxford</b>	Before 24 <sup>th</sup> Jun North: Liverpool South: Canterbury Central: Peterborough	On or before 22 <sup>nd</sup> June North: <b>Stoke-on-</b> <b>Trent</b> South: <b>Portsmouth</b> Central: <b>Coventry</b>	On or before 28 <sup>th</sup> June North: <b>Preston</b> South: <b>Hemel</b> Central: <b>Birmingham</b>
Executive Meeting	Family Conference 2nd Day Morning	Online	Online	Online	Online	Online	Online	Online
Diocesan Level Talent Competitions	29th Sept Cambridge	28th Sept Wales	Online	Online	24 <sup>th</sup> Sept Oxford	23 <sup>rd</sup> Sept Crawley	28 <sup>th</sup> Sept Manchester	27th Sept Stoke-on-Trent
Sunday School Day	2 <sup>nd</sup> Dec	1st Dec	6 <sup>th</sup> Dec	5 <sup>th</sup> Dec	4 <sup>th</sup> Dec	3 <sup>rd</sup> Dec	1 <sup>st</sup> Dec	7 <sup>th</sup> Dec
Annual Exam (Except year X & XII)	9 <sup>th</sup> Dec	8 <sup>th</sup> Dec	13 <sup>th</sup> Dec	12 <sup>th</sup> Dec	11 <sup>th</sup> Dec	10 <sup>th</sup> Dec	8 <sup>th</sup> Dec	14 <sup>th</sup> Dec
OSSAE Exam Class X & XII	29 <sup>th</sup> Dec	28 <sup>th</sup> Dec	26 <sup>th</sup> Dec	26 <sup>th</sup> Dec	31 <sup>st</sup> Dec	30 <sup>th</sup> Dec	28 <sup>th</sup> Dec	27 <sup>th</sup> Dec